

Privacy Policy

Brenda Girton-Mitchell Professional Curriculum Vitae is committed to protecting your privacy and using technology that gives you the most powerful and safe online experience. This Statement of Privacy applies to the Brenda Girton-Mitchell Professional Curriculum Vitae and governs data collection and usage. By using the Brenda Girton-Mitchell Professional Curriculum Vitae, you consent to the data practices described in this statement.

Collection of your Personal Information

Brenda Girton-Mitchell Professional Curriculum Vitae collects personally identifiable information, such as your e-mail address, name, home or work address or telephone number. Brenda Girton-Mitchell Professional Curriculum Vitae also collects anonymous demographic information, which is not unique to you, such as your ZIP code, age, and gender.

There is also information about your computer hardware and software that is automatically collected by Brenda Girton-Mitchell Professional Curriculum Vitae. This information can include your IP address, browser type, domain names, access times and referring Web site addresses. This information is used by Brenda Girton-Mitchell Professional Curriculum Vitae for the operation of the service, to maintain the quality of the service, and to provide general statistics regarding use of the Brenda Girton-Mitchell Professional Curriculum Vitae.

Please keep in mind if you directly disclose personally identifiable information or personally sensitive data through Brenda Girton-Mitchell Professional Curriculum Vitae public message boards, this information may be collected and used by others. Note: Brenda Girton-Mitchell Professional Curriculum Vitae does not read any of your private online communications.

Brenda Girton-Mitchell Professional Curriculum Vitae encourages you to review the privacy statements of Web sites you choose to link to from Brenda Girton-Mitchell Professional Curriculum Vitae so that you can understand how those Web sites collect, use and share your information. Brenda Girton-Mitchell Professional Curriculum Vitae is not responsible for the privacy statements or other content on Web sites outside of the Brenda Girton-Mitchell Professional Curriculum Vitae.

Use of your Personal Information

Brenda Girton-Mitchell Professional Curriculum Vitae collects and uses your personal information to operate the Brenda Girton-Mitchell Professional Curriculum Vitae and deliver the services you have requested. Brenda Girton-Mitchell Professional Curriculum Vitae also uses your personally identifiable information to inform you of other products or services available from Brenda Girton-Mitchell. Brenda Girton-Mitchell Professional Curriculum Vitae may also contact you via surveys to conduct research about your opinion of current activities or

of potential new activities that may be offered.

Brenda Girton-Mitchell Professional Curriculum Vitae does not sell, rent or lease its customer lists to third parties. In addition, Brenda Girton-Mitchell Professional Curriculum Vitae may share data with trusted partners to help us perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Brenda Girton-Mitchell Professional Curriculum Vitae, and they are required to maintain the confidentiality of your information.

Brenda Girton-Mitchell Professional Curriculum Vitae does not use or disclose sensitive personal information, such as race, religion, or political affiliations, without your explicit consent.

Brenda Girton-Mitchell Professional Curriculum Vitae keeps track of the Professional Curriculum Vitae and pages our customers visit within Brenda Girton-Mitchell Professional Curriculum Vitae, in order to determine what Brenda Girton-Mitchell Professional Curriculum Vitae services are the most popular. This data is used to deliver customized content and advertising within Brenda Girton-Mitchell Professional Curriculum Vitae to customers whose behavior indicates that they are interested in a particular subject area.

Brenda Girton-Mitchell Professional Curriculum Vitae will disclose your personal information, without notice, only if required to do so by law or in the good-faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Brenda Girton-Mitchell Professional Curriculum Vitae or the site; (b) protect and defend the rights or property of Brenda Girton-Mitchell Professional Curriculum Vitae; and, (c) act under exigent circumstances to protect the personal safety of users of Brenda Girton-Mitchell Professional Curriculum Vitae, or the public.

Use of Cookies

The Brenda Girton-Mitchell Professional Curriculum Vitae may use "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a Web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the Web server that you have returned to a specific page. For

example, if you personalize Brenda Girton-Mitchell Professional Curriculum Vitae pages, or register with Brenda Girton-Mitchell Professional Curriculum Vitae site or services, a cookie helps Brenda Girton-Mitchell Professional Curriculum Vitae to recall your specific information on subsequent visits. This simplifies the process of recording your personal information, such as billing addresses, shipping addresses, and so on. When you return to the same Brenda Girton-Mitchell Professional Curriculum Vitae, the information you previously provided can be retrieved, so you can easily use the Brenda Girton-Mitchell Professional Curriculum Vitae features that you customized.

You can accept or decline cookies. Most Web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the Brenda Girton-Mitchell Professional Curriculum Vitae services you visit.

Security of your Personal Information

Brenda Girton-Mitchell Professional Curriculum Vitae secures your personal information from unauthorized access, use or disclosure. Brenda Girton-Mitchell Professional Curriculum Vitae secures the personally identifiable information you provide on computer servers in a controlled, secure environment, protected from unauthorized access, use or disclosure. When personal information (such as a credit card number) is transmitted to other Web sites, it is protected using encryption, such as the Secure Socket Layer (SSL) protocol.

Changes to this Statement

Brenda Girton-Mitchell Professional Curriculum Vitae will occasionally update this Statement of Privacy to reflect company and customer feedback. Brenda Girton-Mitchell Professional Curriculum Vitae encourages you to periodically review this Statement to be informed of how Brenda Girton-Mitchell Professional Curriculum Vitae is protecting your information.

Contact Information

Brenda Girton-Mitchell Professional Curriculum Vitae welcomes your comments regarding this Statement of Privacy. If you believe that Brenda Girton-Mitchell Professional Curriculum Vitae has not adhered to this Statement, please contact Brenda Girton-Mitchell Professional Curriculum Vitae at 202-841-1162 or Email at bgirtonm@girton-mitchell.com. We will use commercially reasonable efforts to promptly determine and remedy the problem.